

## NEW GUIDELINES FOR BEST PERFORMING CHAPTER AWARD AND SCORING PATTERN

A “Best Performing Chapter Prize” has been instituted by the NSI Headquarters from the amount donated by the Mumbai Chapter. This is like a Corpus Fund under the title “Best Performing Chapter Prize Corpus Fund” in the books of accounts of the Society and interest accrued on that fund is used for award every year. The following new guidelines have been formulated for award of this Prize since 2023-2024:

- a) As per the decision taken in the 54<sup>th</sup> NSI Annual General Body, the best chapter awards will be given to 4 best performing chapters annually in four categories based on the **number of life members of the chapters**.
- b) The Chapters should organize their Chapter activities **UNDER ITS NSI BANNER**.
- c) The Chapters may conduct scientific activities such as Workshops, Symposia, Invited Guest (Special) Lectures, Panel Discussions and Extension and training activities like popular talks, radio talks, World Health Day, World Breast Feeding Week, National Nutrition Week, World Food Day, National Science Day and film/Video shows, Exhibitions, Demonstrations, Quiz/Elocution competitions, Educational Camps etc., training or extension activities. The Chapters may organize some of the above activities such as Symposia, Special Lectures either on a Physical/Virtual mode or a Hybrid mode.
- d) Criteria for selection would be based on the merit of the above activities conducted by the chapter during the preceding year in their region of operation and the Chapter Report of the same submitted to the Headquarters.
- e) The Conveners of the each Chapter should submit its report in the prescribed format (**CHAPTER REPORT**) covering all the activities for the period 1<sup>st</sup> of April of the previous year to 31<sup>st</sup> March of the current year, to the NSI Headquarters on or before 31<sup>th</sup> August of the current year.
- f) A Special Committee comprising three senior members of the Society who are not associated with any of the Local Chapters constituted by the Headquarters will screen and evaluate the merit of the Chapter Reports and award Points based on a predetermined score as given below.
- g) The activities reported should not be of the professional lectures delivered by the office bearers themselves. Participation of all members of the Chapter should be encouraged. If the activity has not been done under the NSI banner, it should not be included in the report. Activities done with students as a normal part of their curriculum cannot be labelled as NSI activities. It is preferable to have members from several institutions involved in NSI activities for wider outreach. For an activity to be counted there should have been at least 20 participants including the audience.
- f) The prize money will have an upper limit of Rs.20,000/- (Rupees twenty thousand only) to winning chapters depending on the availability of funds. The prize money should be utilized for the activities of the Chapter and a utilization certificate is to be submitted to the headquarters within a year of the award.

## SCORING PATTERN: NSI CHAPTER ACTIVITIES

No	Chapter Activity	Document as part of the Chapter report	No. of events suggested	Score per event	Total during the year
<b>I. MAJOR ACTIVITIES</b>					
1	Workshops	Brief report and other event supporting documents	1	10	10
2	Symposia	Brief report and other event supporting documents	1	10	10
3	Invited Guest (Special) Lectures	brief report and other event supporting documents	3	3	9
4	Panel discussion	Recommendations/Minutes	1	6	6
<b>II. REGULAR ACTIVITIES</b>					
5	World Health Day	Brief report with supporting photographs/pamphlets/brochures	1	3	3
6	World Food Safety Day	Brief report with supporting photographs/pamphlets/brochures	1	3	3
7	World Breastfeeding Week	Brief report with supporting photographs/pamphlets/brochures	5 days	1	5
8	National Nutrition Week	Brief report with supporting photographs/pamphlets/brochures	5 days	1	5
9	World Food Day	Brief report with supporting photographs/pamphlets/brochures	1	3	3
10	National Science Day	Brief report with supporting photographs/pamphlets/brochures	1	3	3
<b>III. EXTENSION ACTIVITIES</b>					
11	Flims/Video shows/ Exhibitions	Exhibits	1	4	4
12	Demonstrations	Brochures	1	4	4
13	Quiz/Elocution competitions	Photographs	1	4	4
14	Educational Camps and Training	Educational materials	1	4	4
<b>IV. PUBLICATIONS / PRESS NEWS</b>					
15	Proceedings of the meeting	Copy of the proceedings	2	4	8
16	Final Technical Reports of a study	Copy of the final technical report	1	5	5
17	Newsletter	Copy of the newsletter	2	2	4
18	Press News	Copy of the press news	1	4	4
<b>V. ANY OTHER SPECIAL EVENTS</b>					
19	Name of the special event	Brief report with supporting photographs/pamphlets/brochures	2	3	6
<b>Total Score</b>					<b>100</b>